

Minutes of Meeting held at Bossingham Village Hall on Tuesday 15 September 2026 at 7pm

1. Attendance and apologies for absence

Attending: Chairman Nick Waldron, Vice Chair James Hodgkinson, Cllr Katy Ford, Cllr Simon Warner, Clerk/RFO Karley Hubbard, CCC Cllr Mike Bland
Apologies: Cllr Jess Wood

2. It was resolved unanimously to accept the Minutes of the meeting held on 14 July 2026

3. Members' declarations of interest on Agenda items

Cllr Nick Waldron: Appendix 6.4c

4. Public participation on Agenda items

5. Matters arising not covered by the Agenda

6. Planning Applications

Planning applications may be viewed at Canterbury City Council's website [here](#) *Responding to Planning Applications: In order for councillors to be aware of parishioners' views on a planning application, parishioners are encouraged to share their thoughts with the parish council at least one week before the CCC submission deadline. In that way, councillors can support parishioners' views if necessary.*

6.1 ENF/25/00176 Site at Pett Bottom Road CT4 6EQ

CCC Cllr Mike Bland and Cllr Nick Waldron to conduct site visit.

6.2 CA/26/00261 Little Bossingham Farm, Lime Kiln Lane, Bossingham, CT4 6FY *Appeal*

Installation of a roof mounted solar array on 3 outbuildings

6.3 CA/25/02065 Dane Cottage, Hogg Lane, Petham, CT4 5PJ

Appeal

Porch to front elevation

6.4 Outstanding planning applications affected by water quality at Stodmarsh nature reserve]

CCC Cllr Mike Bland to follow up and send update to clerk.

6.5 Concern about deterioration of the Tithe Barn, Upper Hardres.

CCC Cllr Mike Bland no update, will follow up.

7. Highways Highways issues can be reported directly to KCC [here](#).

a. Oil Spill Upper Hardres Church – oil spill reported to KCC Highways on 01.09.26. Circulated to parishioners via social media and email.

b. Road Closures B2068 Nackington Road, Lower Hardres, Merton Lane to winters Barns, 12 October – 31 October 2026 between 20.00 and 6:00

8. Reports

8.1 City and County Councillors

See Appendix 8.1a for CCC Cllr Mike Sole's August Report and 8.1b for CCC Cllr Mike Bland's verbal report at meeting.

8.2 KALC Canterbury Area Committee

Took place Friday 11th Sept. Alan Baldock updated on CGR and LGR. KALC restructuring. Little comms from CCC RE dog fouling.

8.3 Footpaths

Linda Warner continues to walk the paths and report any issues.

8.4 **Bossingham Village Hall**

a. **Gardening Quotes**

Cllr Nick Waldron to review tender to include fencing and landscaping work.

8.5 **Bossingham Playing Field**

a. **Inspections**

Annual Inspection due in October. Cllr Jess Wood continues to inspect playing field. Bench seat replaced, councillors thanx local parishioner. RDR pest management successfully caught mole during August visit. Cllr Jess Wood to monitor.

9. **Finance**

9.1 Balance of Account on 15 September 2026: £31,421.28 represented by Current account £6,625.30; Reserves £8,225.96; CIL funds £16,570.02

9.2 Receipts and Payments since last meeting and Bank Reconciliation See Appendix 9.
CFF 2026/27 of £1998 received from CCC on 30 July
Payroll now all up to date

9.3 Expenditure due before next meeting

Hugo Fox	Website hosting monthly	£11.99	Vat £2.00
Hugo Fox	Email hosting monthly	£2.99	Vat £0.50
K Hubbard	Salary September	£487.76	
K Hubbard	Salary October	£487.76	
K Hubbard	Clerks Expenses 01.01.26 – 31.08.26	£144.41	
KALC	Annual Clerks Conference	£84.00	Vat £14
Hopkins	Bleed Kit	£37.50	Vat 7.50

It was resolved unanimously to approve expenditure, proposed by Cllr Simon Warner, seconded by Cllr James Hodgkinson approved by the Chairman.

Cllr James Hodgkinson reviewed current website arrangements. Government introducing new accessibility standards which website meets, agreed to stay with current provider as best value for money.

9.4 Banking updates.

Clerk completed and sent over mandate form, awaiting changes.

10. **CIL (Community Infrastructure Levy) Neighbourhood Portion**

Balance of CIL funds. £16,570.02 (deadline for spend Oct 2027)

11. **Highways Improvement Plan**

a. Hop Pocket Bus Shelter - Cllr James Hodgkinson to find out status of bus shelter and Asset Transfer process.

12. **Local Government Reorganisation**

See CCC Cllr Mike Blands update. Cllr James Hodgkinson attending CCC CGR meeting 16.09.26.

13. **Defibrillator**

a. **Bleed Kit**

Installed during September Aftercare visit. Clerk to update parishioners.

b. Training

Training confirmed for Saturday 28th November. Training for 8-12 people. 10am start, 12:30pm finish. Clerk to promote via noticeboards and social media. Contact Clerk to book. If oversubscribed, can do another session on same day/different day for £96 +VAT.

14. Community Engagement Survey

Councillors reviewed survey. Cllr Nick Waldron and Cllr James Hodgkinson to discuss and finalise engagement survey.

15. For information

- Meeting dates 2026: Tues at 7pm, 10 November.
- **Next meeting: 10 November 2026 – 7pm**
- Meeting Close: 20:50
- Meeting dates for 2027: Tues at 7pm, 12 January, 9 March, 11 May (APM), 13 July, 14 September, 9 November

Signed Nick Waldron, Chairman, 10 November 2026

Chairman Nick Waldron

Parish Clerk Karley Hubbard | 077872 417912 | clerk@upperhardres-pc.gov.uk | www.upperhardres-pc.gov.uk

Appendix

6.4 Long-term outstanding planning applications affected by water quality at Stodmarsh nature reserve:

Poor water quality levels at the internationally-important nature reserve in Stodmarsh have stalled housing developments across east Kent. The wetlands at Stodmarsh outside Canterbury, which are a haven for wildlife, are deemed to be suffering from high levels of nitrogen and phosphorous. Further information can be found here:

<https://www.canterbury.gov.uk/planning-and-building/stodmarsh-and-water-quality/>

The following planning applications are affected:

- | | | | |
|----|-------------|---|--|
| a. | CA/20/02857 | Court Lodge, Manns Hill CT4 6EB | <i>Objection. Awaiting CCC decision</i> |
| | | Erection of two-storey detached dwelling with associated parking, access and landscaping | |
| b. | CA/20/02785 | Homeside Farmhouse, The Street CT4 6DX | <i>Acceptable. Awaiting CCC decision</i> |
| | | Erection of a dwelling and garage in rear garden together with alterations to existing dwelling including new single storey side extension following demolition of garage and chimney to enable formation of access | |
| c. | CA/20/02237 | Two Acres, Hardres Court Road CT4 6EA | <i>Acceptable. Awaiting CCC decision</i> |
| | | Erection of 5 no. detached two-storey dwellings with associated garages, parking and landscaping following demolition of existing dwelling. | |

8.1 City and County Councillor Reports

a. CCC Cllr Mike Sole

August is always a quiet month with very few council meetings, although I did attend the only parish council meeting that took place, Womenswold. I've certainly enjoyed meeting lots of people at many different community events in the month.

With the schools now returning it can be a stressful time for those starting new schools, and it is never helped by issues around school transport, particularly bus capacity. Please let me know about any issues and I will work with KCC and Stagecoach to get things resolved. I also continue to work with families on KCC transport appeals.

I continue to discuss planning enforcement issues in Barham with the City Council and update residents when I can, with information that I am able to share.

It can often take a long time for 20mph limits to be agreed and installed. I was very surprised to learn from KCC that a 20mph limit was agreed in the Homersham area of Wincheap when the houses were completed

22 years ago, but despite all the required legal orders being made, there was an oversight and the signs were never installed! This will now be rectified. Better late than never.

The junction of Rose Lane, Bishopsbourne, with Bonny Bush Hill has very poor visibility, but thanks to the landowner and parish council, it has been significantly improved with the cutting back of vegetation. KCC have agreed to improve things further with SLOW painted on the road near the junction. National Highways have also confirmed that the missing NO ENTRY signs will be replaced soon at the end of the slip road opposite.

I'm pleased that KCC have performed a u-turn when it comes to repairing the kerb stones and white lines alongside the Little Stour in Nargate Street between Littlebourne & Wickhambreaux. They had initially refused to take action, but after I asked that they reconsider, they visited and have agreed that the work is safety critical and will be done once they have permission from the Environment Agency to work near the river.

Cllr Lee Castle and I are holding a surgery at the Ivy Barn, Littlebourne 10:00 – 11:30 on Thursday 3rd September.

b. CCC Cllr Mike Bland

LGR – Kent one of 14 paused, others have withdrawn. Elections to take place May 27 for Canterbury City Council to serve at least 2 years. Likely another election once 4 unitary authorities in place.

CGR – Full council meeting 16.09.26 to accept suggestions. Once passed then another public consultation.

KCC Biodiversity strategy – Mike sits on overview committee would recommend reading strategy. Cllr Nick Waldron to arrange biodiversity walk with CCC Cllr Mike Bland.

9. Finance

Bank Reconciliation: 14 July 2026 – 15 September 2026

Current Account:

£

The net balance reconciles to the Cashbook (receipts & payments account) as follows:

Balance brought forward <u>at</u> 14 July 2026	<u>34,579.87</u>
ADD: receipts 14.07.26-15.09.26	1998.00
LESS: payments 14.07.26-15.09.26	5,156.59
<u>Closing balance <u>at</u> 15 September 2026</u>	<u>31,421.28</u>

Total funds at 15 September 2026 £ 31,421.28

Receipts and payments since last meeting, cashbook extract

21	Santander	Charges	June	Bank		4.99		
27	DM Payroll	Payroll	July	Payroll		194.40	INV-5443	32.40
29	Go Cardless	Hugo Fox Website Hosting	July	Website		11.99	INV-28345	2.00
30	from CCC	Concurrent Functions Funding 2026/27		CFF	1998.00			
							£	36,366.49
AUGUST								
3	Go Cardless	Hugo Fox Email Hosting	August	Email		2.99	INV-30274	0.50
10	RDR Pest Management	Mole catcher	July	Maintenance		70.00	INV-1643	
20	Go Cardless	Charges	July	Bank		4.99		
26	K Hubbard	Salary Back pay	Jan - June	Salary		724.81		
26	K Hubbard	Salary Back pay	Jan - June	Salary		724.81		
26	K Hubbard	Salary Back pay	Jan - June	Salary		724.81		
26	K Hubbard	Salary July 26	July	Salary		390.36		
26	K Hubbard	Salary August 26	August	Salary		390.36		
26	HMRC	Salary Tax	April	HMRC		255.56		
26	HMRC	Salary Tax	May	HMRC		255.56		
26	HMRC	Salary Tax	June	HMRC		255.56		
26	HMRC	Salary Tax	July	HMRC		108.01		
26	HMRC	Salary Tax	August	HMRC		108.01		
							£	32,350.66
SEPTEMBER								
1	Go Cardless	Hugo Fox Email Hosting	September	Email		2.99	INV-31430	0.50
1	Go Cardless	Hugo Fox Website Hposting	August	Website		11.99	INV-30201	2.00
1	Wraights	Grounds Maintenance	June July August	Maintenance		914.40	INV-2347	152.40
							£	31,421.28